

**ENVIRONMENT OF CARE ROLES & RESPONSIBILITIES**

Report any environment of care facility deficiencies (i.e. lights out, spills, housekeeping needs) to hospital staff in the immediate area.

**Follow safe practice at all times! Identify evacuation routes.**

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| **Emergency**  | **VMM – Dial 8123 Off Site – Dial 911** |
| **Power/Communication Failure**Call Plant Operations – 8052 | * Know location of emergency power outlets (red). Outlets are powered by emergency generators if a power failure occurs. (Emergency generators will activate within 8 seconds.)
* Critical medical equipment must be plugged into red outlets.
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| **Fire/Smoke/Fumes****R**-rescue**A**-alarm**C**-contain**E/E**-extinguish/evacuateNATCN097 | **Code Red*** Report to person in charge of area.
* Know where the fire extinguishers and pull stations are located.

**How to use an extinguisher – PASS****P**ull pin **A**im nozzle  **S**queeze handle **S**weep |
| **Cardiac/Respiratory Arrest** | **Code Blue** + location |
| **Infant/Child Abduction** | **Amber Alert** |
| **Combative/Abusive Person** (patient, staff, visitor) | **Code Gray** + location |
| **External Triage**Disaster that occurs outside the hospital, resulting in an influx of patients | **External Triage*** Follow Medical Staff Bylaws – “…provide urgent and emergent care in the Hospital as required…”
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| **Rapid Response Team** | Rapid Response Team |
| **Weapon/Hostage Situation****~ *If a weapon is present or suspected:***Call 911 immediately. Then call switchboard operator (8123) – Code Silver + location. Let operator know that you have called 911. | **Code Silver** + location* If you are not at the point of origin, do not proceed to the incident area.
* Know locations for exits, telephones, place of safety (room that will lock from the inside).
* Do not take actions that will endanger yourself and others, i.e. trying to disarm the person.
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| **Internal Triage**Emergent situation that occurs in-house | **Internal Triage + modifier*** Systems failure – e.g., phones, pagers, water, paging system, etc. *Example*: Internal Triage – Paging system down.
* **Internal Triage – Code Wander -** Notifies staff of missing adult patient.
* **Internal Triage – Code Black -** Notifies staff of bomb threat.
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| **Security** (24 hours, 7 days a week) | Pager # 173-102 in-house or call the operator **Security escort – dial “0” & ask for security** |
| **Earthquake** | Follow hospital internal disaster plan. |
| **Chemical Spill** | **Code Orange** |
| **Engineer on duty** (24 hours, 7 days a week) | Pager # 173-443 or 575-8052 or Vocera (x5660 & ask for “Engineering”) |
| **Nursing Supervisor** | **Pager #173-042 or (574)-5805 or Vocera (x5660 & ask for house supervisor)** |
| **SDS – Safety Data Sheet** | Located on Hospital Intranet |

**Dangerous Abbreviations: (*Do not use*)**

##### NATIONAL PATIENT SAFETY GOALS

The purpose of the Joint Commission’s National Patient Safety Goals is to promote improvements in patient safety.

* Identify patients correctly
* Improve staff communication
* Use medicines safely
* Use alarms safely
* Prevent infection
* Prevent patients from falling
* Identify patient safety risks
* Prevent errors in surgery

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| U | *Write “unit”* |
| IU | *Write “international unit”* |
| MS, MSO4, or MgSo4  | *Write “morphine sulfate” or “magnesium sulfate”* |
| q.d. or Q.D. | *Write “daily”* |
| q.o.d. or Q.O.D. | *Write “every other day”* |
| Trailing 0 (x.0 mg) | *Write X mg - Never write a zero by itself after a decimal point*  |
| Lack of leading 0 (.x mg) | *Write 0.X mg - Always use a zero before a decimal point* |